



Committee Work Programme

April 2024

UNLESS OTHERWISE SHOWN MEETINGS WILL BE HELD AT THE ARUN CIVIC CENTRE

Maltravers Road

Littlehampton

West Sussex

BN17 5LF

www.arun.gov.uk

Published 28 March 2024

For further detailed information regarding specific issues to be considered by the Committees, please contact the named officer for the item concerned.

The Council has chosen to publish a Committee Work Programme setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However, an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

For each decision included in the Committee Work Programme the following information is provided:

- ✓ The committee or body that is to make the decision and the date of the meeting
- ✓ The title of the report and decision to be considered
- ✓ A list of other appropriate documents
- ✓ The name and telephone number of the contact officer to whom any representations should be sent for each item

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the website in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Committees Services Team at Arun Civic Centre, Maltravers Road, Littlehampton, West Sussex, BN17 5LF or telephone 01903 737611 or send an email to committees@arun.gov.uk.

How to make representations

Details on how to make representations at Committee meetings can be found on the Participating in Council meetings web page.

Background papers

A list of background papers is contained on the report for each item above.

April 2024

Constitution Working Party 15 Apr 2024

Reference	Report Details	Background Documents	Lead Officer	Lead Director
Sundry Debts Write Off Policy	The sundry debts write off policy needs to be updated to ensure that the write off limits are applied consistently to all sundry debts and that the delegations are also consistent with the requirements of the Constitution. It is also a requirement of the Council's Constitution that the policy is updated and subsequently approved by Policy & Finance committee.		Antony Baden, Group Head of Finance and Section 151 Officer, Jane Fulton, Committee Services Manager antony.baden@arun.gov.uk, jane.fulton@arun.gov.uk Tel: 01903 737611	Director of Environment & Communities (Philippa Dart)

Economy Committee 16 Apr 2024				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
Arun / WSCC Growth Deal Refresh	The Arun Growth Deal (2018 -2023) with WSCC has been refreshed and updated to reflect current economic growth priorities and opportunities in Arun. This report is asking the Committee to approve the updated (2024 – 2029) version.		Denise Vine, Group Head of Business & Economy denise.vine@arun.gov.uk	Director of Environment & Communities (Philippa Dart), Director of Growth (Karl Roberts)

Economy Committee 16 Apr 2024				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
Harbour Park Lease Negotiations	This report provides information regarding the terms of a lease and seeks approval for proposed negotiation parameters.		Nat Slade, Group Head of Technical Services nat.slade@arun.gov.uk	Director of Growth (Karl Roberts)

Economy Committee 16 Apr 2024				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
Bognor Regis Arcade - Update	The Committee will receive an update on the progress of the Bognor Regis Arcade project.		Neil Taylor, Regeneration Officer Neil.Taylor@arun.gov.uk	Director of Growth (Karl Roberts)

Economy Committee 16 Apr 2024				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
Refurbishment of the former Brewers Fayre Put into a new Royal Hall	This report is pursuant to the report to the Economy Committee in June 2023 and presents a specification and budget costs to establish the feasibility of the restoration of the former Royal Hall function space. The Royal Hall closed in 1996 and the space was refitted into the Brewers Fayre pub.		Neil Taylor, Regeneration Officer Neil.Taylor@arun.gov.uk	Director of Growth (Karl Roberts)

Economy Committee 16 Apr 2024				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
UK Shared Prosperity Fund - Report	Arun District Council was allocated £1.1m and is reporting to the Economy Committee on progress of the projects supported. This will be an annual report and measure budget performance and RAG status of all projects.		Matt Gover, Economic Regeneration Project Officer, Denise Vine, Group Head of Business & Economy matt.gover@arun.gov.uk, denise.vine@arun.gov.uk	Director of Growth (Karl Roberts)

Economy Committee 16 Apr 2024				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
Additional Beach Huts	To consider identified opportunities to introduce additional beach huts in the district.		Sam Horwill, Property and Estates Manager sam.horwill@arun.gov.uk	Director of Growth (Karl Roberts)

Economy Committee 16 Apr 2024

Reference	Report Details	Background Documents	Lead Officer	Lead Director
Fitzleet Multi-storey Car Park Option Update report	This report updates on investigations undertaken by officers on possible alternative ownership and maintenance approaches.		Sam Horwill, Property and Estates Manager sam.horwill@arun.gov.uk	Director of Growth (Karl Roberts)

Planning Committee 17 Apr 2024

Reference	Report Details	Background Documents	Lead Officer	Lead Director
An Accelerated Planning System Consultation	The government have published a consultation setting out some further proposed changes to the planning system. This includes a new service for major commercial development, limiting the use of Extensions of Time, simplifying the written representations appeal process and introducing a new process for varying planning permissions. The consultation closes on 1 May 2024.		Neil Crowther, Group Head of Planning & CPO neil.crowther@arun.gov.uk	Director of Growth (Karl Roberts)

Planning Committee 17 Apr 2024

Reference	Report Details	Background Documents	Lead Officer	Lead Director
Review of Pre-Application Fee charges	The report recommends changes to the fees charged for pre-application planning advice.		Neil Crowther, Group Head of Planning & CPO neil.crowther@arun.gov.uk	Director of Growth (Karl Roberts)

Corporate Support Committee 30 Apr 2024

Reference	Report Details	Background Documents	Lead Officer	Lead Director
Annual Report - Corporate Complaints	This report will provide members with an overview of the council's complaints management. It will cover the financial year 2023/24 and will include detailed statistics along with a breakdown of the responsible teams, as well as cases that were escalated to relevant Ombudsmen.		Daniel Bainbridge, Group Head of Law and Governance & Monitoring Officer, Lindsey Reeves, Information Governance Officer Daniel.Bainbridge@arun.gov.uk, lindsey.reeves@arun.gov.uk Tel: 01903 737607,	Director of Growth (Karl Roberts)